

Department of Occupational Therapy Specification for Degree Thesis Binding

1. Style: Dark blue, hard cover
2. Size: A4 portrait
3. Front cover: Gold lettering
Type of thesis (doctoral thesis), title, name of supervisor, author's department, author's name, date of publication
Example:
Doctoral thesis
Research on in Occupational Therapy
Supervisor: Professor Hisashi Higashio
Graduate School of Human Health Sciences, Tokyo Metropolitan University Doctorate Course
Human Health Sciences Major Department of Occupational Therapy
Hanako Arakawa
_____ (month) 20__ (year)
4. Back cover: Gold lettering
Title, author's name, date of publication
Example: Research on in Occupational Therapy
 Hanako Arakawa
 _____ (month) 20__ (year)
5. Inside: 1) 1st page – Blank
 2) 2nd page – Same content as front cover
 3) 3rd page on– Table of Contents (the title, author, and publication journal of the thesis and sub-thesis)
 4) 4th page on – Title page of paper published (or accepted) by a journal, abstract including English abstract
 Put the page number at the bottom
 5) Last page – blank
 Manuscript should be printed on one side with about 30 rows of 30 characters, font size 12 points

6. Back cover

* After binding, submit 3 copies to the Educational Affairs Subsection in the Academic Affairs Section.