

2014Tokyo Metropolitan University  
Graduate School of Human Health Sciences  
[Doctoral Program]

“Asian Human Resources Fund”  
International Student Special Selection

Application Guidelines

The Tokyo Metropolitan Government (TMG) has established the “Asian Human Resources Fund” in 2008, at the prospect of over the next ten years in order to implement policies aiming at fostering excellent human resources who will contribute to the development of Asia in the future.

Under the “Asian Human Resources Fund” program, the Graduate School of Human Health Sciences, Tokyo Metropolitan University (TMU), which is run by the public university corporation founded by the Tokyo Metropolitan Government, is recruiting excellent Asian students to study at TMU. This program provides financial supports including tuition exemption, housing assistances, stipend etc. for the students who passed this special selective examination to devote themselves to studying and research.

## 1 Number of applicants

Two (Department of Radiological Sciences )

## 2 Eligibility

To be eligible for the Asian Human Resources Fund International Student Special Selection, the applicant must:

- (1) Possess a nationality of an Asian country or region (Note 1).
- (2) Be either a person with an equivalent degree to a master’s or professional degree (including a person with clear prospect of obtaining a master’s/professional degree) or a person considered to have qualifications equivalent to a master's degree or a professional degree based on an individual screening conducted by the Graduate School of Human Health Sciences Doctoral Course, Tokyo Metropolitan University (excluding international students presently studying in Japan).
- (3) Be willing to work for any of the following after the completion of his/her doctoral program:
  - A. A Japanese company with its headquarters or a branch office in Tokyo (regardless of work location in Japan or overseas)
  - B. University or a research institution in Japan or other Asian countries
  - C. Civil service in Japan or other Asian countries
- (4) Be willing to register with the “Asian Human Network Databank”\* and cooperate in the formation of a human network in Asia after enrollment and completion of his/her doctoral program by writing an article for the web newsletter and providing information useful for the activities based on the “Asian Human Network Databank” as explained below.

### \*[Asian Human Network Databank]

The Asian Human Network Databank is an Asian human resources database that aims for the ongoing development of human networks created during the student’s attendance at Tokyo Metropolitan University and other exchanges.

Registered information is scheduled to be used for:

- A Distribution of a web newsletter containing information about Tokyo and Asia
- B Exchange of information between registrants with the aim of solving urban problems
- C Introduction of specialists for survey/research activities being carried out by the TMG or Tokyo Metropolitan University
- D Other activities aiming to promote city exchange and to solve urban problems in Asian cities

Personal information registered with the Asian Human Network Databank will be strictly managed by Tokyo Metropolitan University and the TMG, and shall be used only for the purposes described above.

- (5) Be able to obtain a “College student” visa at the time of entry to Japan.
- (6) Be mentally and physically sound to pursue coursework and research at the university.

(7) Have sufficient communication skills in Japanese or English for pursuing study and living in Japan.

(Note 1) “ Asian country and region” refers to the counties or regions of the East Asia, the Southeast Asia, and the South Asia, including Bangladesh, Bhutan, Brunei, Cambodia, China, East Timor, India, Indonesia, Laos, Malaysia, Maldives, Mongolia, Myanmar, Nepal, Pakistan, Philippines, Singapore, South Korea, Sri Lanka, Taiwan, Thailand, and Vietnam.

**【Please be sure that:】**

- (1) Those with Japanese citizenship, special permanent resident status, or who are allowed to reside in Japan permanently according to the Immigration Control and Refugee Recognition Act are ineligible to apply.
- (2) Those coming to Japan with a visa or a status of residence other than “College student”, those who change their status of residence to the one other than “College student” after enrolling at the Tokyo Metropolitan University and those who are enrolled at a university in Japan with a “College student” status of residence (including research students) are ineligible to apply.
- (3) Personnel performing active military duty or civilian employee are not entitled to international students.
- (4) Those who will receive a scholarship, research fund and the like from other institutions at the time of enrollment are not eligible.
- (5) Those who have ever enrolled in a doctoral program of Tokyo Metropolitan University or another university in Japan as a Japanese Government Scholarship international student are not eligible.

When applying, you must submit the required documentation specified by the Graduate School of Human Health Sciences in advance and receive a permission to apply from the school. Before submitting the formal application, please make an enquiry with the school and the prospective supervisor.

Please refer to the following web pages for details. (<http://www.hs.tmu.ac.jp/>)  
(<http://www.ic.tmu.ac.jp/>)

### 3 Application

#### (1) Application Period

By post: Tuesday, 1st April, 2014 – Thursday, 24th April, 2014 (Applications must arrive no later than 24th April, 2014)

Hand-delivery: Tuesday, 1st April, 2014 – Thursday, 24th April, 2014  
(10:00~12:00, 14:00~16:00)

(2) Address Academic Affairs Section,  
Graduate School of Human Health Sciences,  
Tokyo Metropolitan University Arakawa Campus  
7-2-10 Higashi-ogu, Arakawa-ku, Tokyo, 116-8551, Japan

#### (3) Materials for Submission

	Notes
A: Application Form	<ul style="list-style-type: none"><li>• Fill in the required spaces on the prescribed form of the Graduate School of Human Health Sciences.</li><li>• In the designated space, attach a picture (4cm (H) ×3cm (W)) taken at least three months prior to application which shows your face and torso, without cap or head covering.</li></ul>

B: Certification of (Prospective) Completion of Pre-doctoral Coursework	<ul style="list-style-type: none"> <li>• Documentation created by the president of your alma mater and complete in English or Japanese.</li> </ul>
C: Academic Transcript	<ul style="list-style-type: none"> <li>• Documentation created by the president of your alma mater.</li> <li>• Spanning from first year undergraduate until the most recent transcripts and complete in English or Japanese.</li> </ul>
D: Application Form (Form 1 – 1)	<ul style="list-style-type: none"> <li>• Use the Graduate School of Human Health Sciences' prescribed form and complete in English or Japanese.</li> <li>• Attach an outline of your master's thesis.</li> </ul>
E: Field of Study and Study Program (Form 1 – 2)	<ul style="list-style-type: none"> <li>• Use the Graduate School of Human Health Sciences' prescribed form and complete in English or Japanese.</li> </ul>
F: Recommendation Form (Form 2)	<ul style="list-style-type: none"> <li>• Documentation created by the president of your alma mater or the head of your place of employment.</li> <li>• Use the Graduate School of Human Health Sciences' prescribed form and complete in English or Japanese.</li> </ul>
G: Future Career Plans (Form 3)	<ul style="list-style-type: none"> <li>• Use the Graduate School of Human Health Sciences' prescribed form and complete in English or Japanese.</li> </ul>
H: Written Pledge (Form 4)	<ul style="list-style-type: none"> <li>• Use the Graduate School of Human Health Sciences' prescribed form.</li> </ul>
I: Housing Inquiry ( Housing Arrangement) (Form 5)	<ul style="list-style-type: none"> <li>• Use the Graduate School of Human Health Sciences' prescribed form.</li> </ul>
J: Medical Report (Form 6)	<ul style="list-style-type: none"> <li>• Use the Graduate School of Human Health Sciences' prescribed form.</li> </ul>
K: Passport photocopy	<ul style="list-style-type: none"> <li>• Photocopies of cover page and the page on which your name and nationality are printed.</li> </ul>
L: Identification Photographs for certificate	<ul style="list-style-type: none"> <li>• Two pieces of Identification Photograph for certificate (size)4cm(H)×3cm(W)</li> </ul>

#### 4 Applicant Selection Method

A successful applicant will be selected based on the results of the oral examination centered on your subject of specialization, and upon the content of the documentation submitted.

- (1) Selection Date: Date designated by the school between Wednesday, 21st May, 2014 – Friday, 6th June, 2014
- (2) Test Venue: Tokyo Metropolitan University Arakawa Campus  
7-2-10 Higashi-ogu, Arakawa-ku, Tokyo  
Or other location designated by the school
- (3) Test Subjects: The oral examination centered on your subject of specialization.  
\*You will be informed of the test time, etc. by the school.

#### 5 Announcement of Results

Date and Time: 14:00, Thursday, 26th June, 2014

Results will be sent to all applicants by post. The successful applicant will receive a written notice of acceptance and enrollment forms.

## 6 Enrollment Procedures

Accepted students must complete the necessary procedures by Wednesday, 1st August, 2014

## 7 Enrollment Date

Wednesday, 1st October, 2014

## 8 Supports for Enrollees

The following financial assistances will be provided to those who have completed the enrollment procedures.

### (1) Entrance Examination Fee and Admission fee

Exempted

### (2) Tuition Fees

Exempted for the designated duration of a doctoral program (three consecutive years)

### (3) Stipend

Students will be provided with a monthly stipend of 170,000 yen. The period of the stipend is three consecutive years from commencement to the final month of a doctoral program.

### (4) Basic Research Fund

Yearly basic research fund of 300,000 yen will be paid to the student's supervisor for three consecutive years.

### (5) Travel Expenses

Students will be provided with a one-way ticket (economy-class) from the nearest international airport to the place where they live to Narita International Airport (up to 130,000 yen). When students return to their country after receiving a doctorate, a return ticket (economy-class) from Narita International Airport to the nearest international airport to the place where they came from will be provided (up to 130,000 yen). Students need to pay transportation fee from Narita International Airport to the campus by themselves.

\*In case providing a ticket by the University is difficult, students must reserve a plane ticket by themselves and its air fare will be borne by the University (up to 130,000 yen).

\*The return ticket will not be provided for students who do not fulfill the doctoral degree requirements or withdraw from the University.

### (6) Housing Assistances

Rental housing is secured for students in need of accommodation arrangement, and a specific amount of housing allowance in accordance with areal circumstances is also provided.

\*Students who violate the provisions of the lease agreement concluded with the University or withdraw from the University are subject to termination of the housing allowance and must vacate their room.

\*Students must pay the difference between the actual rent and the housing allowance, utility costs, phone and Internet costs, common-area charges, residents' association fees, food expenses etc.

\* Single students are required to share their housing with more than one student.

\*If students wish to live with their family, a family-type room (with 2 or 3 bedrooms) will be arranged. However, students can't bring their family members at the time of initial entry to Japan. Please bring your family upon completion of applying for their visas and necessary procedures after coming to Japan.

\*Students are required to live in the arranged accommodation at least 1 year after the day of signing the

agreement.

(7) Student Mutual Benefit and Personal Liability Insurance for Students

The premium of the insurances will be partially subsidized each year.

(8) National Health Insurance

The premium of the National Health Insurance will be partially subsidized each year (up to 10,000 yen/year).

\* In the event that students violate their pledge made at their enrollment or significantly infringe the rules, regulations, etc. of Tokyo Metropolitan University, the University shall expel them from the University and discontinue the aforementioned financial assistances and the provision of the rental housing. The University may also demand full payment of the enrollment fees or a refund of the money already paid as financial assistances depending on the situation.

\*In addition to the above, in the event that students take a leave of absence from the University or neglect the monthly confirmation of the enrollment, etc., the University may take measures to suspend the payment of the following financial assistances; “exemption of tuition fees”, “monthly stipend”, “basic research fund”, “housing allowance”, “subsidies for premiums of Student Mutual Benefit and Personal Liability Insurance for Students” and “subsidy for the premium of the National Health Insurance.”