

2018 Tokyo Metropolitan University
Graduate School of Human Health Sciences

[Master's Program]

[Doctoral Program]

“Tokyo Human Resources Fund for City Diplomacy”
International Student Special Selection

Application Guidelines

<<“Tokyo Human Resources Fund for City Diplomacy” International Student Special Selection>>

The Tokyo Metropolitan Government established the “Tokyo Human Resources Fund for City Diplomacy” in 2015 to seamlessly implement programs for fostering human resources that are essential to promote intercity cooperation, for approximately next ten years.

Accordingly, under the “Tokyo Human Resources Fund for City Diplomacy” Scholarship Program, the Graduate School of Human Health Sciences at Tokyo Metropolitan University (TMU) run by the public university corporation founded by the Tokyo Metropolitan Government, is accepting excellent international students to study at TMU for the academic year 2018. This program provides financial support including tuition exemption, stipend and others, for students who pass our special selective examination in order to concentrate on their study and research.

Please note that this program may not be implemented unless Tokyo Metropolitan Government budget for fiscal year of 2018 is enacted by March 31, 2018.

1 Number of applicants

4 students

2 Eligibility

To be eligible for the “Tokyo Human Resources Fund for City Diplomacy” International Student Special Selection, applicants must meet all of the following requirements in each item:

- (1) (a) For a doctoral program, hold a master’s or a professional degree, or the equivalent (including persons with clear prospect of obtaining the above degree). Or be considered to have an academic ability at least equivalent to that of a master’s/professional degree holder, based on an individual screening conducted by the Graduate School of Human Health Sciences, and have reached the age of 24 at the time of enrollment.
- (b) For a master’s program, have completed 16 years of academic education or hold a bachelor’s degree (including persons with clear prospect of completing the above education or obtaining a bachelor’s degree). Or be considered to have an academic ability at least equal to that of a bachelor’s degree holder, based on an individual screening conducted by the Graduate School of Human Health Sciences, and have reached the age of 22 at the time of enrollment.
- (2) Be either one of the following:
 - (a) Possess a nationality of one of the Asian countries and regions (Note 1) and newly enter Japan as an international student
 - (b) Possess a nationality of a country/region other than the Asian countries or regions (Note 1), and be registered with an educational institution or a central/local government organization or a similar public organization with its main campus/institute/office located in either in an Asian country/region or in one of the Sister and Friendship Cities/States of Tokyo and Others (Note 2) at the time of application
 - (c) Those being a recipient of this scholarship program and being enrolled in a master’s program at TMU at the time of application (however, this eligibility is limited to those being academically outstanding and applying for a doctoral program at TMU)
- (3) Have sufficient communication skills in Japanese or English for pursuing study and living in Japan, and willingness to learn basic Japanese language to the level of understanding daily conversation by the time of completion of their program.
- (4) Be willing to work for any of the following after completion of their program:

- (a) Company with its headquarters or a branch office in Tokyo (regardless of work location in or outside Japan)
 - (b) University or a research institute in or outside Japan
 - (c) Central/local government organization or a similar public organization in or outside Japan
- (5) Be willing to cooperate in forming a human network of Japan specialists and contribute to deepening the mutual understanding/friendship between Japan and international cities by utilizing knowledge and technology gained at TMU after completion of their program.
- (6) Obtain a “Student” visa at the time of entry to Japan. Therefore, the following are not eligible: persons entering Japan with a visa or a status of residence other than the “Student,” or being enrolled at a university in Japan with a “Student” status of residence at the time of application (including research students. However, those in (2) (c) are eligible).
- (7) Be mentally and physically sound to pursue study and research at the university.
- (8) Applicants for Department of Nursing Sciences must have language proficiencies and/or professional qualifications as follows.

Applicants for the Master’s course:

1. Japanese language proficiency: JLPT (Japanese Language proficiency Test) N1 level
2. English language proficiency: TOEFL iBT score of 80 or higher, or TOEFL PBT score of 550 or higher
3. Any of the following license issued by your home country
 - Health nursing license
 - Midwifery license
 - Nursing license

Applicants for the Doctoral course

English language proficiency: TOEFL iBT score of 80 or higher, or TOEFL PBT score of 550 or higher

- (9) Not fall under any of the following; once an applicant has been found to fall under any after being accepted, the acceptance to TMU may be cancelled.
- (a) Those with Japanese citizenship, special permanent resident status or who are allowed to reside in Japan permanently according to the Immigration Control and Refugee Recognition Act at the time of application
 - (b) Those who are military personnel on active duty or army civilian employees
 - (c) Those who will receive a scholarship, research fund and the like from other institutions at the time of enrollment
 - (d) Those who have ever enrolled in a master’s program of Tokyo Metropolitan University or another university in Japan as a Japanese Government Scholarship international student (if you apply for a master’s program)
- Those who have ever enrolled in a doctoral program of Tokyo Metropolitan University or another university in Japan as a Japanese Government Scholarship international student (if you apply for a doctoral program)

(Note 1) “Asian countries and regions” refer to the countries or regions of the East Asia, the Southeast Asia, and the South Asia, including India, Indonesia, Cambodia, Singapore, Sri Lanka, Thailand, South Korea, China, Nepal, Pakistan, Bangladesh, East Timor, Philippines, Bhutan, Brunei, Vietnam, Malaysia, Myanmar, Maldives, Mongolia, Laos and Taiwan.

(Note 2) “Sister and Friendship Cities/States of Tokyo and others” refers to the following cities, cities which belong to Asian Network of Major Cities 21, and other major cities with which the Tokyo Metropolitan Government explores inter-city diplomacy:

<Sister and Friendship Cities/States of Tokyo>

New York, Beijing, Paris, New South Wales, Seoul, Jakarta, Sao Paulo, Cairo, Moscow, Berlin, Rome and London

<Member of Asian Network of Major Cities 21>

Bangkok, Delhi, Hanoi, Jakarta, Kuala Lumpur, Manila, Seoul, Singapore, Taipei, Tomsk, Ulan Bator and Yangon

When applying, you must submit the required documentation specified by the Graduate School of Human Health Sciences in advance and receive permission to apply from the graduate school. Before submitting the formal application, please make an inquiry with the graduate school and the prospective supervisor.

Please refer to the following web pages for details. (<http://www.hs.tmu.ac.jp/>)

(<http://www.ic.tmu.ac.jp/>)

3 Application

(1) Application Period

By post: Sunday, April 1, 2018 –Tuesday, April 24, 2018
(Applications must arrive no later than April 24, 2018)

Hand-delivery: Sunday, April 1, 2018 –Tuesday, April 24, 2018
(10:00~12:00, 14:00~17:00)

(2) Address Academic Affairs Section,
Graduate School of Human Health Sciences,
Tokyo Metropolitan University Arakawa Campus
7-2-10 Higashi-ogu, Arakawa-ku, Tokyo, 116-8551, Japan

(3) Materials for Submission

	Notes
A: Application Form	<ul style="list-style-type: none">• Fill in the required spaces on the prescribed form of the Graduate School of Human Health Sciences.• In the designated space, attach a picture (4cm (H) ×3cm (W)) taken at least three months prior to application which shows your face and torso, without cap or head covering (unless it's for religious or medical reasons).
B: Applicant for master's course: Certificate of (Prospective) Completion of Bachelor's coursework Applicant for doctoral course: Certificate of (Prospective) Completion of Pre-doctoral coursework	<ul style="list-style-type: none">• Documentation created by the president of your alma mater and complete in English or Japanese.
C: Academic Transcript	<ul style="list-style-type: none">• Documentation created by the president of your alma mater.• Spanning from first year undergraduate until the most recent transcripts and complete in English or Japanese.
D: Application Form (Form 1 – 1)	<ul style="list-style-type: none">• Use the Graduate School of Human Health Sciences' prescribed form and complete in English or Japanese.• Attach an outline of your master's thesis.

E: Field of Study and Study Program (Form 1 – 2)	<ul style="list-style-type: none"> • Use the Graduate School of Human Health Sciences' prescribed form and complete in English or Japanese.
F: Recommendation Form (Form 2)	<ul style="list-style-type: none"> • Documentation created by the president of your alma mater or the head of your place of employment. • Use the Graduate School of Human Health Sciences' prescribed form and complete in English or Japanese.
G: Future Career Plans and Future Contribution to Tokyo Metropolitan University and Tokyo Metropolitan Government (Form 3)	<ul style="list-style-type: none"> • Use the Graduate School of Human Health Sciences' prescribed form and complete in English or Japanese.
H: Written Pledge (Form 4)	<ul style="list-style-type: none"> • Use the Graduate School of Human Health Sciences' prescribed form.
I: Housing Inquiry (Form 5)	<ul style="list-style-type: none"> • Use the Graduate School of Human Health Sciences' prescribed form.
J: Medical Report (Form 6)	<ul style="list-style-type: none"> • Use the Graduate School of Human Health Sciences' prescribed form.
K: Passport photocopy	<ul style="list-style-type: none"> • Photocopies of cover page and the page on which your name and nationality are printed.
L: Identification Photographs for certificate	<ul style="list-style-type: none"> • Two pieces of Identification Photograph for certificate (size)4cm(H)×3cm(W)

In addition to (3) Materials for Submission, applicants for Department of Nursing Sciences must submit the following.

[Applicants for the Master's course:]

1. Certificate of JLPT (Japanese Language proficiency Test) N1 level
2. TOEFL (Test of English as a Foreign Language) iBT score of 80 or higher, or TOEFL PBT score of 550 or higher
3. Copy of valid any of following license issued by your home country
 - Health nursing license
 - Midwifery license
 - Nursing license

[Applicants for the Doctoral course:]

1. Full text of master's thesis. In case the thesis is not written in English or Japanese, an English or Japanese translation of the abstract must be attached to it.
2. TOEFL (Test of English as a Foreign Language) iBT score of 80 or higher, or TOEFL PBT score of 550 or higher

4 Applicant Selection Method

A successful applicant will be selected based on the results of an oral or/and a written examination centered on your subject of specialization, and upon the content of the documentation submitted.

- (1) Selection Date: Date designated by the Graduate School of Human Health Science between Wednesday, May 16, 2018 and Friday, June 1, 2018
- (2) Test Venue: Tokyo Metropolitan University Arakawa Campus
7-2-10 Higashi-ogu, Arakawa-ku, Tokyo
Or other location designated by the Graduate School of Human Health Science
- (3) Test Subjects: An oral or/and a written examination in your major subject.
*You will be informed of the test time, etc. by the Graduate School of Human Health Sciences.

5 Results Announcement

Date and Time: Thursday, June 28, 2018 12 : 00

Results will be released on the Tokyo Metropolitan University Graduate School of Human Health Science's website.

The successful applicant will receive an acceptance letter and enrollment forms by postal mail.

Our website: http://www.hs.tmu.ac.jp/english/index_en.html

6 Enrollment Procedures

Accepted students must complete the necessary procedures by Friday, July 27, 2018

7 Enrollment Date

Monday, October 1, 2018

8 Supports for Enrollees

The following financial assistances will be provided to those who have completed the enrollment procedures.

- (1) Entrance Examination Fee and Admission fee

Exempted

- (2) Tuition Fees

Exempted for the prescribed duration of a master's program (two consecutive years) or a doctoral program (three consecutive years)

- (3) Stipend

Students will be provided with a monthly stipend of 150,000 yen. (If students belong to the Departments in the Graduate School of Human Health Sciences (except for the Department of Health Promotion Sciences), 180,000 yen will be provided as a monthly stipend.) The stipend is provided for a maximum duration of two consecutive years for master's students and three consecutive years for doctoral students starting from October 2018.

(4) Travel Expenses

Students will be provided with a one-way ticket (economy-class) from the nearest international airport to the place of their residence to Narita or Haneda International Airport. When students return to their country after receiving a degree, a return ticket (economy-class) from Narita or Haneda International Airport to the nearest international airport to the place of their residence will be provided. However, students need to pay transportation fee from Narita or Haneda International Airport to their campus and from their campus to Narita or Haneda International Airport by themselves.

*A return ticket will not be provided for students who take a leave of absence or withdraw from TMU and for those who make a temporary return home when remaining in Japan after the end of scholarship period. However, if students withdraw after earning all the required credits within the prescribed duration of a program, the travel expenses will be covered.

(5) Housing Assistances

Students can apply for TMU International Student House (for the first one year of stay only.) All applicants must submit the housing inquiry regardless of the presence or absence of their requests.

*Students are responsible for the rent, food expenses, etc.

*Housing arrangements will be made only for single stay students. TMU is not able to introduce any family-type housing. If students wish to bring their family, students are responsible for all procedures regarding their family. (TMU is unable to provide assistances on family matters.)

(6) Notes

*In the event that students violate their pledge made at their enrollment or significantly infringe the rules, regulations of Tokyo Metropolitan University, that students take a leave of absence from TMU and that students change their status of residence as “Student” into another status of residence, TMU shall discontinue the aforementioned financial assistances. TMU may also demand full repayment of the enrollment fees or the money already paid as financial assistances, depending on the situation.

*In addition to the above, in the event that students neglect the monthly confirmation of the enrollment, TMU may suspend the payment of “exemption of tuition fees” and “monthly stipend.”

* In the event that students apply for another scholarship while studying on this program, TMU will withdraw financial support from such students. However, this does not include such scholarships as start the payment of stipend after this program is completed.

9 Duties after the graduation

After completion of their program, by utilizing knowledge and technology gained during the stay at TMU, students must cooperate in forming a human network of Japan specialists and contribute to deepening the mutual understanding/friendship between Tokyo and international cities.