

**Department of Radiological Sciences Doctoral Thesis Style Guide (ver. 16.05.06)**

**1. Manuscript length and format**

- (1) Text should be created using word processing software.
- (2) Figures and tables should be inserted in the main text.
- (3) For Japanese manuscripts, use the A4 format with text written horizontally. Each page should consist of 40 lines of 40 characters, totaling 1,600 characters, with a total of no more than 200 pages including figures, tables, photographs, and bibliography.
- (4) English manuscripts should be written double-spaced on A4 paper, with a total of no more than 400 pages including figures, tables, photographs, and bibliography.

**2. Notes on thesis composition**

- (1) In principle, notation should be based on the International System of Units (SI) and the western calendar should be used.
- (2) Foreign names, terminology, etc., should be written in the original language.
- (3) When using abbreviations, the original language or full spelling should be used when first mentioned, followed in brackets by the abbreviation to be used thereafter.

**3. Presentation of bibliography**

- (1) Write superscript numerals 1), 2), etc. in sequence to the right of the citation, and list the cited references in the same sequence on the bibliography page.
- (2) Journals, write author's name: title, name of journal, volume (issue): cited page number(s), year of publication in that order.

(Examples)

井村恒郎：知覚抗争の現象について，精神経誌，60：1239-1247，1589.

Baxter LR, Schwartz JM, Phelps ME, et al.: Reduction of prefrontal cortex metabolism common to three types of depression, Arch Gen Psychiatry, 46: 243 250, 1989.

- (3) Books

Write author's name: title, supervisor or editor, name of book, edition: cited page number(s), publisher, where published, year of publication" in that order.

(Examples)

八木剛平，伊藤斉：操鬱病．保崎秀夫編著，新精神医学：282 306，文光堂，東京，1589.

Gardner MB: Oncogenes and acute leukemia. Stass SA (ed), The Acute Leukemia: 327 359, Marcel Dekker, New York, 1987.

- (4) If there are four or more authors, list the first three, followed by “他” (in Japanese manuscripts) or “et al.”.

**4. Composition and format of the thesis**

Bind it in the following order. Include page numbers at the bottom center of each page from the main text to the bibliography.

In Book paper format:

- (1) Cover (create using Attachment 1)
- (2) Abstract (only reprint the main abstract created using Attachment 3)

- (3) Contents
- (4) Main text (from Chapter 1: Introduction to Final Chapter: Conclusion)
- (5) Bibliography (as specified in 3. Presentation of bibliography)
- (6) Acknowledgement (if necessary)

In academic paper format:

- (1) Cover Page (Create using the format provided in Attachment 1)
- (2) Abstract (Reprint only the main text of the abstract created using the format in Attachment 3)
- (3) Separate Reprint of the Main Paper
- (4) If the main paper has co-authorship, Co-author's Agreement
- (5) Sub-Paper Catalog and Abstract
- (6) Acknowledgments (if necessary)

## 5. Submission of thesis: Submitted documents and number of copies

The documents listed in the table below must be submitted with the number of copies specified for each.

**Table List of submitted documents and number of copies**

	Document	Format	Copies
1	Degree Application Form	PDF (Form 2)	1 original
2	Main Thesis	PDF (cover page to be attached as per Attachment 1)	1 original
3	Abstract	PDF (Form 3)	1 original
4	Academic papers	Book format → 3 papers. Academic paper format → 4 papers other than the main paper.	1 original of each paper
5	★Permission to submit a coauthored paper as a thesis	PDF (Form 4)	1 original of each paper
6	List of research achievements	PDF (Form 5)	1 original
7	C.V.	PDF (Form 6)	1 original
8	★Application for use of data related to thesis research	PDF (Form 7)	Number of copies applicable
9	★Copy of Notice of the Results of Research Ethics Review	PDF	Number of copies applicable
10	★Summary	PDF	1 original
11	Permission Form to Reproduce and Publish Doctoral Thesis Online	PDF (Form 8)	1 original

Notes)

- “3 Academic papers / Three” means that three papers including at least one by the lead author must be submitted. If linked to the main thesis, a master’s thesis will be regarded as one academic paper. If you have been notified of a decision to publish a paper, submit a copy of the notification (or notice of acceptance) and a copy of the submitted manuscript.
- ★…Submit only if applicable.