

**Department of Radiological Sciences Master's Thesis Style Guide (ver.16.05.06)**

**1. Format, style and page count**

- (1) Text should be created using word processing software.
- (2) Figures and tables should be inserted in the main text.
- (3) Japanese manuscripts should be created using the A4 format, with text written horizontally. Each page should consist of 40 lines of 40 characters, totaling 1,600 characters, and the manuscript should consist of no more than 100 pages.
- (4) English manuscripts should consist of no more than 200 pages written double-spaced on A4 paper.

**2. Notes on thesis composition**

- (1) In principle, notation should be based on the International System of Units (SI) and the western calendar should be used.
- (2) Foreign names, terminology, etc., should be written in the original language.
- (3) When using abbreviations, the original language or full spelling should be used when first mentioned, followed in brackets by the abbreviation to be used thereafter.

**3. Presentation of bibliography**

- (1) Write superscript numerals 1), 2), etc. in sequence to the right of the citation, and list the cited references in the same sequence on the bibliography page.
- (2) Journals – Write author's name: title, name of journal, volume (issue): cited page number(s), year of publication in that order.

(Examples)

井村恒郎：知覚抗争の現象について，精神経誌，60：1239-1247，1589.

Baxter LR, Schwartz JM, Phelps ME, et al.: Reduction of prefrontal cortex metabolism common to three types of depression, Arch Gen Psychiatry, 46: 243-250, 1989.

- (3) Books – Write author's name: title, supervisor or editor, name of book, edition: cited page number(s), publisher, where published, year of publication in that order.

(Examples)

八木剛平，伊藤斉：操鬱病．保崎秀夫編著，新精神医学：282-306，文光堂，東京，1589.

Gardner MB: Oncogenes and acute leukemia. Stass SA (ed), The Acute Leukemia: 327-359, Marcel Dekker, New York, 1987.

- (4) If there are four or more author names, list the first three, followed by “他” (in Japanese manuscripts) or “et al.”.

#### 4. Composition and format of thesis

Bind it in the following order. Include page numbers at the bottom center of each page from the main text to the bibliography.

In Book paper format:

- (1) Front cover (create using Attachment 1)
- (2) Abstract (create using Attachment 3)
- (3) Contents
- (4) Main text (write in sequence from Chapter 1: Introduction to Final Chapter: Conclusion)
- (5) Bibliography (as specified in 3. Presentation of bibliography)
- (6) Acknowledgement (if necessary)

In academic paper format:

- (1) Cover Page (Create using the format provided in Attachment 1)
- (2) Abstract (Reprint only the main text of the abstract created using the format in Attachment 3)
- (3) Separate Reprint of the Main Paper
- (4) If the main paper has co-authorship, Co-author's Agreement
- (5) Sub-Paper Catalog and Abstract
- (6) Acknowledgments (if necessary)

#### 5. Submitted documents and number of copies

The documents listed in the table below must be submitted with the number of copies specified for each.

**Table List of submitted documents and number of copies**

	Document	Format	Copies
1	Degree application form	PDF data (Attachment 2)	1 original
2	Main Thesis	PDF data (cover page to be attached as per Attachment 1)	1 original
3	Thesis Abstract	PDF data (Attachment 3)	1 original
4	★Co-Authored Thesis Consent Form	PDF data (Attachment 4)	1 original
5	★ Application Form and Permission Forms for Using Data Related to the Thesis Research	PDF data (Attachment 5)	applicable number of copies
6	★Copy of Notice of the Results of Research Ethics Review	PDF data	applicable number of copies
7	Permission Form to Reproduce and Publish Master's Thesis	PDF data (Attachment 6)	1 original

★...To be submitted only if applicable.